

Admission Regulations for the Bachelor's and Master's degree programmes (AdR)

of UniDistance Suisse

This English version is a translation and is published for informational purpose only. Solely the French and German versions have legal value



on November 27th, 2025

The Foundation Council,

- having regard to the Federal Act on Funding and Coordination of the Swiss Higher Education Sector (HEdA, HFKG-LEHE) of September 30th, 2011;
- having regard to the Ordinance of the Higher Education Council on the Coordination of Education in Swiss Higher Education Institutions of November 29th, 2019;
- having regard to the Law on University Education and Research of February 2nd, 2001;
- having regard to the Regulation on the Application of the Law on University Education and Research of March 27th, 2002;
- having regard to the Ordinance on University Study Programmes of June 5th, 2002;
- having regard to Art. 21, para. 8 of the Statutes of UniDistance Suisse of September 28th, 2023,
- having regard to the Organisation Regulations of UniDistance Suisse of June 23rd, 2025

decides the following:



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I. General Provisions

Art. 1 Scope

¹ These regulations specify the admission of students to the Bachelor's and Master's degree programmes at UniDistance Suisse, with the exception of dual degree programmes. Faculties issue additional implementing provisions. These are approved by the Rectorate.

² The admission requirements for the 25+ programme are set out in the Regulations on the Admission Procedure without a Matura (25+ Programme) of UniDistance Suisse.

³ The admission requirements for continuing education programmes are set out in the General Regulations for Continuing Education at UniDistance Suisse.

⁴ Students enrolled in a Bachelor's or Master's degree programme run jointly by UniDistance Suisse and a partner university must meet the admission requirements of both partner institutions.

⁵ These admission regulations do not apply to students enrolled in a Bachelor's or Master's degree programme run by a partner university and facilitated by UniDistance Suisse. These students are subject to the admission requirements of the partner university.

Art. 2 Basis

¹ Participation in the degree programmes of UniDistance Suisse requires prior admission.

² May be admitted to Bachelor's and Master's degree programmes:

- a. Students;
- b. Mobility students;
- c. Auditors.

Art. 3 General

¹ Students are persons who are enrolled as they meet the admission requirements set out in Art. 4 and 7 to 11 of these regulations and have been admitted to the study programme.

² Mobility students are persons who are enrolled at another university and attend additional modules at UniDistance Suisse as part of their mobility. In the case of a corresponding mobility agreement between the home university and UniDistance Suisse, admission is granted without additional enrolment. Mobility students may complete assessments and earn ECTS credits but may not be awarded a degree by UniDistance Suisse.

³ Auditors are persons who take individual modules. They are not enrolled, cannot take assessments, and may not earn ECTS credits. The degree programmes determine which modules are open to auditors.

Art. 4 Admission

¹ Admission is the decision determining whether a person meets the requirements for entry into the degree programme and may be enrolled.

² Students may be admitted if they meet the admission requirements set out in these regulations.

³ Mobility students may be admitted if they are enrolled as regular students in the corresponding degree programme at their home university.



- ⁴ Auditors can be admitted if they have registered and paid the corresponding fee. Admission is valid for one semester.
- ⁵ Anyone who has been permanently excluded from continuing their studies in a comparable degree programme at UniDistance Suisse or at a Swiss or foreign university or higher education institution may not be admitted to the same degree programme at UniDistance Suisse.
- ⁶ Anyone wishing to resume a degree programme which has not been completed at UniDistance Suisse may be readmitted only if all fees associated with this degree programme have been paid.

Art. 5 Admission Procedure

- ¹ The admission procedure is opened with the submission of the complete application.
- ² All required documents must be submitted to Student Services by the specified deadline. Incomplete applications will not be processed to completion.
- ³ The application becomes binding once the admission decision has been issued. If the decision is positive, the fees are due in accordance with the Fee Regulations for Bachelor's and Master's degree programmes and Doctoral programmes of UniDistance Suisse (FeR).
- ⁴ The admission procedure ends upon the enrolment or upon the negative admission decision.

Art. 6 Enrolment

- ¹ Enrolment refers to the time of entry into the degree programme. It takes effect at the beginning of the first semester of study (1st February for the spring semester; 1st August for the autumn semester), is confirmed each semester through re-registration, and remains valid until exmatriculation.
- ² Only those who have been admitted to the programme can be enrolled.
- ³ Enrolment takes place in a degree programme.
- ⁴ Withdrawal from an enrolment is possible until 15th March (spring semester) or 15th October (autumn semester) at the latest.
- ⁵ Anyone who is enrolled must pay the fees due in accordance with the Fee Regulations for Bachelor's and Master's degree programmes and Doctoral programmes of UniDistance Suisse (FeR).
- ⁶ Simultaneous enrolment at more than one higher education institution must be assessed on a case-by-case basis and requires the approval of all institutions concerned. Simultaneous enrolments in the same discipline are not permitted (except in the case of mobility students in accordance with Art. 3 para. 2 of these regulations).
- ⁷ Simultaneous enrolments at UniDistance Suisse are not permitted.

II. Admission Requirements for Bachelor's Degree Programmes

Art. 7 Swiss Diplomas

- ¹ Anyone holding a Swiss or Swiss-recognised Matura may be admitted as a student to a Bachelor's degree programme.
- ² Anyone holding another Swiss educational qualification may be admitted as a student to a Bachelor's degree programme, provided that the educational qualification obtained is equivalent to the one mentioned in para. 1.



³ The Rectorate decides on the equivalence of Swiss educational qualifications. It publishes the list of equivalent educational qualifications (Section A1 of the implementing provisions of these regulations).

⁴ The requirement to provide evidence of sufficient proficiency in the language of instruction remains applicable.

Art. 8 Foreign Diplomas

¹ Anyone holding a foreign educational qualification may be admitted to a Bachelor's degree programme as a student, provided that the educational qualification obtained is equivalent to those referred to in Art. 7 para. 1.

² The Rectorate decides on the equivalence of foreign educational qualifications. It publishes the list of equivalent educational qualifications (Section A2 of the implementing provisions of these regulations).

³ Additional country-specific admission criteria may be issued. These must be approved and published by the Rectorate (Section A2 of the implementing provisions of these regulations).

⁴ In addition, anyone holding a recognised degree from a foreign university may be admitted to a Bachelor's degree programme. A foreign university degree is recognised if it was awarded by a university recognised in accordance with Section A2 of the implementing provisions of these Regulations following a full-time university programme of at least three years. Qualifications obtained through continuing education programmes are not sufficient.

⁵ Furthermore, students with a foreign degree must provide proof of their ability to study in the language of instruction. Details for each degree programme are set out in section A3 of the implementing provisions of these regulations.

III. Admission Requirements for Master's Degree Programmes

Art. 9 General Provisions

¹ Admission to a Master's degree programme at UniDistance Suisse requires the completion of a Bachelor's degree programme comprising 180 ECTS credits.

² Admission may be subject to conditions and additional requirements in accordance with paras. 3 and 4 of this article.

³ Conditions are imposed where essential knowledge and skills required for admission to the Master's degree programme are not present. These conditions must be fulfilled within a specified period before entering the Master's degree programme.

⁴ Additional requirements are imposed where essential knowledge and skills required for admission to the Master's degree programme are only partially available. These requirements may be fulfilled within a specified period during the Master's degree programme.

⁵ Doctoral students of professors at UniDistance Suisse may take individual modules from Master's degree programmes at UniDistance Suisse, irrespective of whether they meet the admission requirements set out in articles 10 and 11 of these regulations, provided that the supervising professor and the Programme Direction of the relevant Master's degree programme have given their prior approval.

Art. 10 Swiss Diplomas

¹ Anyone holding one of the following Swiss educational qualifications may be admitted to a Master's degree programme as a student, namely:



- a. Holders of a Bachelor's degree awarded by UniDistance Suisse in the corresponding field of study. In certain Master's degree programmes, additional admission criteria may be set. Details for each degree programme are set out in section B1 para. 1 of the implementing provisions of these regulations.
- b. Holders of a Bachelor's degree awarded by a Swiss university or equivalent university-level institution in the corresponding field of study. Details for each degree programme are set out in section B1 para. 2 of the implementing provisions of these regulations.
- c. Holders of a Bachelor's degree awarded by a Swiss university of applied sciences in the corresponding field of study. Details for each degree programme are set out in section B1 para. 3 of the implementing provisions of these regulations.
- d. Holders of a Bachelor's degree awarded by a Swiss higher education institution in a discipline unrelated to the field of study who can provide evidence of at least 60 ECTS credits in the intended field of study. Details for each degree programme are set out in section B1 para. 4 of the implementing provisions of these regulations.

² The requirement to provide evidence of sufficient proficiency in the language of instruction remains applicable.

Art. 11 Foreign Diplomas

¹ Anyone holding one of the following foreign educational qualifications may be admitted to a Master's degree programme as a student, namely:

- a. Holders of a Bachelor's degree in the corresponding field of study from a foreign university or equivalent university-level institution that is recognised or accredited in the country in which it is based. Details for each degree programme are set out in section B2 para. 1 of the implementing provisions of these regulations.
- b. Holders of a Bachelor's degree in the corresponding field of study from a foreign university of applied sciences that is recognised or accredited in the country in which it is based. Details for each degree programme are set out in section B2 para. 2 of the implementing provisions of these regulations.
- c. Holders of a Bachelor's degree awarded by a foreign university in a discipline unrelated to the field of study who can provide evidence of at least 60 ECTS credits in the intended field of study. Details for each degree programme are set out in section B2 para. 3 of the implementing provisions of these regulations.

² In addition, students with foreign qualifications must provide proof of their ability to study in the language of instruction. Details for each degree programme are set out in section B3 of the implementing provisions of these regulations.

IV. Legal Action

Art. 12 Bodies

¹ Student Services, the Rectorate and the Appeals Commission are the competent bodies for admissions.

² The Appeals Commission consists of three professors, one representative of mid-level academic staff, one student representative and one member of the Foundation Council. At least one professor must be from the Faculty of Law, he or she takes presidency of the appeals commission. Members shall decline to take part if the appeal concerns their faculty.

Art. 13 Objection and Appeal

¹ Decisions made by Student Services in application of these regulations may be contested within 30 days by submitting a reasoned written objection to the body that issued the decision.

² Decisions issued following an objection may be appealed to the Appeals Commission within 30 days of notification by submitting a reasoned written appeal.



³ Appeals against decisions of the Appeals Commission may be lodged with the State Council of the Canton of Valais within 30 days in accordance with the provisions of the Act on Administrative Procedure and Administrative Jurisdiction of October 6th, 1976.

V. Final Provisions

Art. 14 Entry into Force

¹ These regulations come into force on 1st February 2026. Their entry into force supersedes all previous admission regulations for Bachelor's and Master's degree programmes.

² They must be approved by the department of the Canton of Valais in charge of higher education.

Art. 15 Transitional Provisions

There are no transitional provisions.